



## *Example Proposal Package*

**\$600.00**



### *Inclusions*

- ✦ Set up & pack down of proposal styling (basic items only / large installations like lighting and large furniture items etc. not included)
- ✦ Source catering / drink options and manage supplier bookings
- ✦ Source romantic styling items such as candles / flowers etc.
- ✦ Liaise with the videographer / photographer on set up and timings
- ✦ Create a detailed runsheet for the proposal which will be supplied to yourself, videographer/photographer and any other suppliers involved
- ✦ Be onsite/available for the duration of the proposal for anything extra that might be required (up to 2 hours)

### *Not Included*

- ✦ Catering / drinks costs and styling item costs (these can be reimbursed back to me after the proposal)

## TERMS & CONDITIONS

- \* One free consultation to discuss your proposal requirements via email, phone or facetime
- \* All prices include GST

### *Making a booking*

- \* Contract of Agreement to be signed
- \* \$100.00 deposit is required to secure your proposal date
- \* Final payment is due 30 days prior to your scheduled proposal date
- \* Payments to be made via bank transfer
- \* Payment plans available on request to fit in with your budget

### *Cancellation*

- \* \$100.00 deposit is non-refundable
- \* If cancellation is made prior to 30 days before your proposal date and extra monies have been paid then a full refund will be issued less the \$100.00 deposit
- \* If cancellation is made within 30 days of your scheduled proposal date no refund will be issued of any amount